

NSW Schools Parent App how-to guide

The NSW Schools Parent App has new features making it even easier for parents and carers to stay in touch with their child's school. This is a guide on how to make the most out of your parent app.

Onboarding

When you first launch the app in iOS, you will be prompted to add a school. You will then be presented with a number of onboarding screens to educate you about the app's functions. [In Android, this prompt will follow the onboarding screens.] The sections are:

- News feed: An index of the latest activity from the school(s) you are following.
- Calendar: View a calendar of past and future events (weekly or monthly).
- Newsletters: All newsletters from the school(s) you are following.
- My schools: Contact details and information on your chosen school. You can also change school settings, colour, and notifications.
- Push notifications: Let school(s) notify you of news and events by tapping the 'Okay' button.

Note: The following steps and naming vary slightly between iOS and Android versions. For more information, go to our [FAQ page](#).

Setting up a school(s)

When you launch the app in iOS, you will be prompted to add a school. [Note: In Android, this prompt will follow the onboarding screens.]

Type in the name of the school, eg: The Rivers Secondary College. You'll be asked if you wish to add another school or tap ok. Tap 'Ok, let's go'.

Repeat process to add a second or third school. There is no limit to the number of schools that can be added.

News

This section holds your school's news items. If you tap on an item (and the 'Global' symbol at the top right corner for Android) you will go to the school's website for the full article.

[The app is a companion app to the School's Website Service.] You can also share news items by tapping the 'Share' symbol.

Personalise your school feeds

Personalise your feed by tapping on the 'Filter' symbol at the top right corner. You can filter feeds by school year by enabling or disabling the year.

By tapping the 'Meatball' symbol at the top corner ('Triangle' on Android), you can do additional filtering such as viewing information published only from the school or the Department of Education.

Calendar

Here you find items that the school has published about upcoming events. By tapping on the date, you will see a list of event(s) on that date.

Click on the item to show details of the event including a link to a map of the location, and the functionality to add it to your personal calendar.

Newsletters

These are the newsletters that have been published and are displayed in date order. Click on a newsletter to open which you can also share. Use the Zoom function for easier viewing.

My schools

In this section you will see your chosen school(s) and its operational status (a tick or "warning" symbol). Note: If status changes, you get a notification on your home screen.

By tapping on the chosen school you get details such as phone number, email, directions, and website URL. You also have the option to enable push notifications at the bottom of the screen.

From this section, you can also add schools or remove them by tapping the 'Remove school' button at the bottom of the screen.

Learn more

For more information, go to our [Frequently Asked Questions](#).